



Republic of the Philippines  
**CAREER EXECUTIVE SERVICE BOARD**  
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[www.cesboard.gov.ph](http://www.cesboard.gov.ph)

**Circular No. 1  
Series of 2006**

**TO : All Heads of Departments and Agencies of the National Government, Including Government-Owned or Controlled Corporations with Original Charters, and all Officials in the Career Executive Service**

**SUBJECT : DIRECTING ALL GOVERNMENT AGENCIES TO UNDERTAKE THE ANNUAL PERFORMANCE EVALUATION OF THEIR THIRD LEVEL OFFICIALS**

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The Career Executive Service Board directs all heads of departments and agencies including government-owned and controlled corporations to undertake the evaluation of the 2005 performance of all their third level officials.

In reiteration of CESB Circular No.5, series of 2004 (Subject: Performance Evaluation System of CES Officials Pending the Development of a New Career Executive Service Performance Evaluation System), the Board enjoins all concerned to adopt any of the following instruments:

1. The existing CESPES rating form;
2. The Civil Service Commission PES Form No.4 (Performance Appraisal Report used for the first and second levels; or,
3. The in-house performance evaluation system of the department or agency.

Further, all departments and agencies are directed to submit the performance ratings to the Board on or before **March 31, 2006**. The ratings will be used for whatever personnel actions the Board will undertake, i.e. recommendation for original and promotional appointments to CES ranks.

For assistance and other inquiries, please contact Mr. Christopher F. Calugay of the Performance Management and Career Development Service, at telephone nos. (02)951-4981 to 88 local 104, 121, 129.

**SIGNED**  
**KARINA CONSTANTINO-DAVID**  
Chair

January 6, 2006